

Forest Home Improvement Association Executive Meeting

7 PM November 15th, 2012

Forest Home Chapel

Meeting Minutes

Attendees:

Current officers for the October 2012-2013 term:

David Gross, President

Bill Arms, Vice President

Claudia Fuchs, Secretary

Montana Petersen, Treasurer

Previous Business

- The minutes for the Annual Meeting on October 23, 2012 were approved.
- Summary of the FHIA budget and finances were considered discussed during the Annual Meeting
- A letter of support for reducing the speed limit of Forest Home Drive to 35 MPH between the Entrance Feature and 366 was sent to the Town of Ithaca.

A discussion of clarifying officers' roles included the following specific actions and items for the 2013 year:

Financial Business

- A suggested \$200-\$250 donation to the Forest Home Chapel for use of their space throughout the year is typically sent in March
- The IRS claims to have not received the 2010 filing, despite proof of filing by previous Treasurer. Bill Arms recently re-sent a letter to this effect.
- Send small payment to Wendy Petti for website domain.
- Continue support for block parties.
- Determine cost of printing updated directory.

Logistics

Meetings

- We will continue to have open meetings once every two months. Possible dates are: January 24, March 28, May 16, July 18, and September 19. To be confirmed.

Directory

- Claudia will speak with Kim Ramm who is updating the directory to see what Kim needs. The idea is to distribute a printed version as well as an electronic version in PDF.

Street Captains

- Claudia will contact them to see if any changes should be made. The directory

does not necessarily include the whole community, so the street captains are integral to reaching everybody.

Facebook page

- Montana is the natural candidate to be involved with it, since she manages other Facebook pages.

Committee Organization

- Standing committees are the Small Parks and Alternative Transportation.
- Determine interest in forming an Upstream Bridge committee.

Events

- Social events for the year include a December holiday party, spring cleanup, Fall block party and possibly summer music event(s).
- Interest in new outreach events including a FH resident skills fair, sustainability/energy workshop, and tag sale.

New Business

Holiday party

- We will be coordinating the Holiday Party on December 15. Bill is looking for a venue.

Small leased park

- David will follow up with Herb Engman, Town Supervisor, about the small leased park and what they envision.
- We will work on what form the park could take..
- We will find out more about the Hasbrouck chair, which at one point was placed overlooking the creek. It would be nice to give it a new home in our little park.
- Montana has been involved in the park project already and will continue to work on it.

Forest Home Walkway

- Bill will arrange to speak with Bill Goodwin.

Plantations

- David will arrange a meeting with Don Rakow in December.

Cornell

- David will arrange a meeting with Gary Stewart in January.

TCAT

- David will arrange a meeting in January.

FH Project List

- The condensed Forest Home Improvement Project's list was discussed. It includes priority projects to focus on after gauging interest from discussions with Town of Ithaca.
- Includes pedestrian facilities, crosswalks, community park, roads/signage, traffic reduction, and snow removal.
- Will be discussed in detail at next public meeting in January 2013.
- General pointers for bringing proposals to the Town: they love consistency (pick a good project and stick with it, therefore). They do not respond to long lists of things. It is much better to focus on a few really important projects and some general principles. Successful proposals for contributions from the Town often dovetail with something larger they were planning on doing anyway such as road improvement.

Summary of Officers' Roles

General

Work as a team with emphasis on substance and process. Aspire for shared decision-making, clear agenda setting, and productive execution.

President

- Facilitate operation by meeting organization and agenda setting, including input and coordination with external stakeholders.
- Primary liaison to Cornell, Town, County, and FH Chapel
- Select projects coordinator (traffic reduction, pedestrian improvements, leased park)
- Access to Gmail account
- Signing rights on FH bank account

Vice President

- Back-up to the President for liaison roles.
- Events coordinator (holiday party, Fall party, FH cleanup, and resident programs)
- Select project coordinator (bridge work, FH walkway)

Secretary

- Directory maintenance
- General correspondence and announcements
- Coordination of street captains
- Project participation and event organization
- Access to Gmail account

Treasurer

- Budget preparation
- Financial management

- Record keeping
- Meeting minutes
- Website management coordination (with Wendy)
- Project participation and event organization
- Signing rights on FH bank account

Meeting Adjourned